

Summary of SAM II HR Desktop Changes Effective May 17, 2004

MAS2 Window – Removed the ‘Use Position Assignment’ option that was incorrectly available on the Last Distribution Override Option found on the Revised Attributes tab of the Mass Change Requests for Agency Specific and Accounting Data (MAS2) window.

APRD Window – The Close (x) button on the Accounting Period (APRD) window that was not functional is now functional.

LOC Window – Describe code functionality has been corrected so the description of the County field will be displayed.

ACT2, ACTV, BAC2, BACC, FUN2, OBJ2, OBJT, RSR2, RSRC – Users received the ‘Table could not be loaded’ error when trying to open the following windows. GASB fields have been added so these windows open correctly.

TAX – The Window Help screen for the Effective Date and Expiration Date fields on the Employee Tax Parameter (TAX) window has been modified to display the correct information.

JOB2 & JOB3 Windows - The Close (x) button that was not functional is now functional.

Position Control Changes

Changes to the PAMT screen:

Old PAMT Screen:

The screenshot shows the ADVANTAGE Desktop - DA14 - [Position Authorization] window. The interface includes a menu bar (File, Edit, Display, Process, Window, Help) and a toolbar with various icons. The main form contains the following fields:

Fiscal Year	03	Agency	300	Organization	3160
Position Number	5-7-011	Position Group			
Overfill Authorization	None				
Authorized Incumbents	1	Authorized FTEs	1.0000		
Filled Incumbents	1	Filled FTEs	1.0000		
Pending Incumbents	0	Pending FTEs	0.0000		
Future Incumbents	0	Future FTEs	0.0000		
Vacant Incumbents	0	Vacant FTEs	0.0000		
Comments	000158				

The window also shows a taskbar at the bottom with the Start button, several open applications (Inbox - Mi..., Session A..., ADVAN..., ADVANT..., Exploring ...), and a system tray with the time 12:15 AM and date 04/14/04.

The Future Incumbents field on the PAMT has been changed to Future Triggers.
The Future FTE's field has been dropped.

The Future Triggers field is not identifying the number of Future Incumbents. It will contain a count of future activity (triggers) for the position. Any future activity for the position, increase or decrease, will increase the count by one.

New PAMT Screen:

ADVANTAGE Desktop - 0A14 - [Position Authorization]

File Edit Display Process Window Help

Fiscal Year 04 Agency 300 Organization 3160

Position Number TEST11 Position Group

Overfill Authorization None

Authorized Incumbents 2 Authorized FTEs 2.0000

Filled Incumbents 1 Filled FTEs 1.0000

Pending Incumbents 0 Pending FTEs 0.0000

Vacant Incumbents 1 Vacant FTEs 1.0000

Future Triggers 3

Comments

SUSPENSE ENTRY PENDING Message3 Tran ID: 12:25 AM 04/14/04

Start Inbox - Mi... Session A ... ADVANT... ADVAN... Exploring ... #39402 P... 12:25 AM

To review the future triggers for the position go to a new screen QPTG. All the future activity for the position will be displayed on this screen.

New Screen QPTG:

Agency: 300 Organization: 3160

Position ID: TEST11 COMPUTER INFO TECH SPEC I Counts As Of: 04 / 14 / 04

Undisplayed Triggers: 3

Auth Inc: 2 Pend Inc: 0 Filled Inc: 1 Vacant Inc: 1

Auth FTE: 2.0000 Pend FTE: 0.0000 Filled FTE: 1.0000 Vacant FTE: 1.0000

	Emp ID	Employee Name	Date	Inc/Dec	FTE %
1					
2					
3					
4					
5					
6					
7					
8					

END OF INQUIRY

12:26 AM 04/14/04

This new inquiry window has been added as part of the Position Control subsystem. The Position Trigger Inquiry (QPTG) window may be used to view future activity for a position using a user-specified date in the future. If a date is not entered, it will default to the current date. If a future date is entered, the inquiry will factor in Future Triggers (activity that exists from the current run date to the user-specified date in the future) to determine the counts for the position as of the future date specified. The Future Triggers and the 'future' position Authorization (PAMT) information will be displayed. Also, if additional Future Triggers exist after the date specified, this information will be reflected in the 'UNDISPLAYED TRIGGERS' field (alerting the user that there is more future activity).

If you browse by current date the screen will display the number of triggers in the Undisplayed Trigger field at the top of the screen. It also displays the following fields on QPTG that match the fields for the same position on the PAMT: Auth Inc, Pend Inc, Filled Inc, Vacant Inc, Auth FTE, Pend FTE, Filled FTE and Vacant FTE.

If you want to see the triggers displayed, then browse on a future date. You can browse on any future date up to the end of the fiscal year. It will recalculate the fields at the top of the screen based on the date you choose. The Emp ID, Employee Name, Date,

Inc/Dec and FTE% will be displayed on the bottom of the screen for each future trigger up to the Counts As Of Date selected at the top of the screen.

If you choose a Counts As Of Date pass the end of the current fiscal year, the Emp ID, Employee Name, Date, Inc/Dec and FTE% for the triggers will be displayed on the bottom of the screen, but the Auth Inc, Pend Inc, Filled Inc, Vacant Inc, Auth FTE, Pend FTE, Filled FTE and Vacant FTE will be blank. The fields at the top of the screen are not recalculated or displayed for dates after the end of the fiscal year.

QPTG Screen Displayed for 06/30/04:

ADVANTAGE Desktop - 0A14 - [Position Trigger Inquiry]

File Edit Display Window Help

Agency 300 Organization 3160

Position ID TEST11 COMPUTER INFO TECH SPEC I Counts As Of 06 / 30 / 04

Undisplayed Triggers 0

Auth Inc 2 Pend Inc 0 Filled Inc 2 Vacant Inc 0

Auth FTE 2.0000 Pend FTE 0.0000 Filled FTE 1.5000 Vacant FTE 0.5000

	Emp ID	Employee Name	Date	Inc/Dec	FTE %
1	500 00 1028	TEST 1028, POSITION A	06 11 04	I	0.5000
2	500 00 1028	TEST 1028, POSITION A	06 03 04	D	0.9000
3	500 00 1028	TEST 1028, POSITION A	06 02 04	I	0.9000
4					
5					
6					
7					
8					

END OF INQUIRY Message 12:42 AM 04/14/04

Start Inbox - Mi... Session A ... ADVANT... ADVAN... Exploring ... #39402 P... 12:42 AM

QPAT Screen Changes:

Old QPAT Screen:

The screenshot shows a Windows-style application window titled "ADVANTAGE Desktop - 0A14 - [Position Authorization Inquiry]". The window has a menu bar with "File", "Edit", "Display", "Window", and "Help". Below the menu bar is a toolbar with various icons. The main area of the window displays a form with the following fields:

Fiscal Year	04	Agency	300	Organization	3160
Authorized Incumbents	27	Authorized FTEs	27.0000		
Filled Incumbents	5	Filled FTEs	5.0000		
Pending Incumbents	0	Pending FTEs	0.0000		
Future Incumbents	0	Future FTEs	0.0000		
Vacant Incumbents	22	Vacant FTEs	22.0000		

At the bottom of the window, there is a status bar with a yellow background that says "END OF INQUIRY". To the right of this, there is a "Message:" field, a clock showing "12:48 AM", and a date showing "04/14/04". The Windows taskbar at the bottom shows the "Start" button and several open applications: "Inbox - Mi...", "Session A...", "ADVAN...", "ADVANT...", "Exploring ...", and "#39402 P...". The system tray on the right shows the clock and several icons.

The Future Incumbents field was changed to Future Triggers. The Future FTE's was dropped from the screen.

New QPAT Screen:

ADVANTAGE Desktop - OA14 - [Position Authorization Inquiry]

File Edit Display Window Help

Fiscal Year: 04 Agency: 300 Organization: 3160

Authorized Incumbents	373	Authorized FTEs	372.0000
Filled Incumbents	115	Filled FTEs	112.5000
Pending Incumbents	3	Pending FTEs	3.0000
Vacant Incumbents	255	Vacant FTEs	256.5000
Future Triggers	20		

END OF INQUIRY

Start | Inbox - Mi... | Session A ... | ADVANT... | ADVAN... | Exploring ... | #39402 P... | 12:50 AM

QPTL Screen Changes:

Old QPTL Screen:

ADVANTAGE Desktop - DA14 - [Position by Title Inquiry]

File Edit Display Window Help

Agency: 300 Organization: 3160 Selection Date: 04 / 14 / 04

Authorized FTE: [] Encumbered FTE: [] Appointment Allowed: ☐ Yes ☐ No ☒ N / A

Authorized Incumbents: [] Encumbered Incumbents: [] Recruitment Allowed: ☐ Yes ☐ No ☒ N / A

	Title	Sub-title	Position Number	Short Description	Status	Authorized Incumbents	Authorized FTE	Encumbered Incumbents	Encumbered FTE	Overfill Authorized
1	000152	J1	5-7-032	CPIF TC II	ACTIVE	1	1.0000	1	1.0000	N
2	000153	J1	VML-024	CPIF TCIII	INACT	0	0.0000	0	0.0000	N
3	000153	J1	W03695	TEST W03695	ACTIVE	2	2.0000	0	0.0000	N
4	000153	J1	W03841C	W03841TEST2	INACT	1	1.0000	0	0.0000	N
5	000158	J1	5-7-011	CPIFTCSVII	ACTVA	1	1.0000	1	1.0000	N
6	000165	J1	VML-114	CPIFTCSPI	INACT	0	0.0000	0	0.0000	N
7	000165	J1	VML-129	CPIFTCSPI	INACT	0	0.0000	0	0.0000	N
8	000165	J1	5-7-114	CPIFTCSPI	INACT	20	20.0000	1	1.0000	N
9	000166	J1	5-7-052	CPIFTCSPII	ACTVA	2	2.0000	2	2.0000	N
10										

END OF INQUIRY

Message 12:55 AM 04/14/04

Start Inbox - Mi... Session A ... ADVAN... ADVANT... Exploring ... #39402 P... 12:55 AM

The Short Description field was dropped from the QPTL screen. The Trigger Count field was added. The trigger count field is populated if the triggers are greater than the Selection Date on the screen. Any triggers that occur before the selection date are added together (plus 1 for increase triggers and -1 for decrease triggers) and added to the Authorized Incumbents and Authorized FTE fields. The Appointment Allowed and Recruitment Allowed selection fields were relocated on top of the screen.

New QPTL screen:

ADVANTAGE Desktop - OA14 - [Position by Title Inquiry]

File Edit Display Window Help

Agency: 300 Organization: 3160 Selection Date: 04 / 14 / 04

Authorized FTE: [] Encumbered FTE: []

Authorized Incumbents: [] Encumbered Incumbents: []

Appointment Allowed: ☐ Yes ☐ No ☒ N / A Recruitment Allowed: ☐ Yes ☐ No ☒ N / A

	Title	Sub-title	Position Number	Status	Authorized Incumbents	Authorized FTE	Encumbered Incumbents	Encumbered FTE	Overfill Authorization	Trigger Count
1	000165	J1	TEST11	ACTVA	2	2.0000	1	1.0000	N	3
2	000165	J1	TEST12	ACTVA	1	1.0000	1	1.0000	N	9
3	000165	J1	TEST2	ACTVA	0	0.0000	5	5.0000	B	0
4	000165	J1	TEST3	ACTVA	5	5.0000	0	0.0000	N	0
5	000165	J1	TEST4	ACTVA	5	5.0000	2	2.0000	N	0
6	000165	J1	TEST5	ACTVA	2	2.0000	1	1.0000	N	1
7	000165	J1	TEST8	ACTVA	2	2.0000	1	1.0000	N	0
8	000165	J1	TEST9	ACTVA	1	1.0000	1	1.0000	N	0
9	000165	J1	TESX1	ACTVA	5	5.0000	2	2.0000	N	0
10	000165	J1	TESX2	ACTVA	0	0.0000	5	5.0000	B	0

Messages: 1:01 AM 04/14/04

Start Inbox - Mi... Session A ... ADVANT... ADVAN... Exploring ... #39402 P... 1:02 AM

ESMT changes:

Changes have been made so that one should not receive error message 'J0095-POSN INCUMB AUTH'N EXCEEDED' and 'J0096- POSN FTE AUTH'N EXCEEDED' when one tries to future-fill a position that is now occupied but will be vacated in the future.

QPSR changes:

The Position Roster (QPSR) Inquiry window was not reporting all employees in the position being inquired on. This was occurring for employees who had been updated on the Employee Status Maintenance (ESMT) window but their Agency, Organization, and Position fields had not been changed. This has been corrected.